

Due to the uncertain situation regarding COVID, CIF Switzerland reserves the right to cancel the program at short notice, considering as much as possible the needs of all concerned.



International Professional
and Cultural Exchange
program (IPEP)

CIF Switzerland
in collaboration with
FICE Switzerland

FACTS

Date	March 22 nd to April 7 th 2023
For	Social Workers and professionals from closely related fields (min. 4 max. 8 participants)
Place	Zurich, Switzerland
Registration	Applications possible until December 15th 2022

PROGRAM

- Workshops about social services (for children, youth and families, public and private sectors)
- Presentations and discussions about attitudes, methods, and experiences
- Visiting social service facilities
- Intercultural exchange with other participants and professionals
- Host family living

INFORMATION

CIF Switzerland
Ursula Keller
+41 76 538 3449
keller@cif-switzerland.ch
www.cif-switzerland.ch

Visa protocols

Participants are responsible for organizing their visa to Switzerland/Schengen.

The Co-president of CIF Switzerland will issue an invitation letter on behalf of the Swiss embassy, if required by visa protocols.

Arrival and Departure

- Arrival: Wednesday, March 22nd
- Departure: Friday April 7th

In case participants wish to stay on for up to two days longer due to Easter Holidays, this will be made possible. Beyond these dates CIF Switzerland cannot take on any responsibilities.

Conditions of participation

- Diploma in social work or another closely related field, plus a minimum of two years of work experience in the social field.
- Very good knowledge of the English language.

Participation requires full commitment: therefore, family member or friends' visits during the program are not accepted. CIF Switzerland will not take on any responsibility for any such friends or family members.

Health insurance requirement

A certificate proving that the participant has health insurance, covering medical treatment, hospital stays and medication for the full period.

To be provided by mail one month before arrival. CIF Switzerland cannot cover health expenses and takes no such responsibility.

Due to COVID there might be additional documents necessary, depending on the situation (certificate, test results). You will be updated during the application process.

Expenses and fees

Fee for each participant: **400 Swiss francs**

To be paid upon arrival. Reductions are possible on notification at the time of registration

- Transport within the program is paid for by CIF Switzerland
- Host families are responsible for accommodation, breakfast and dinner.
- Participants are responsible for their travel costs to Switzerland, their own lunches and for extra expenses which are not related to their participation in the actual program.

Accommodation

- First few days as a group in a youth hostel in Baden (double rooms)
- Rest of the program: Living with a Swiss host family (single rooms)

Registration Process

[Complete registration form](#)

- Send it to your [national branch](#) or contact person of CIF, or if not applicable, to CIF Switzerland
- An interview with you will be arranged to discuss details.
- The CIF representative of your country will send the form to CIF Switzerland, together with a recommendation letter. Deadline **December 15th, 2022**